



Minutes of the Carlton Colville Town Council meeting at Carlton Colville Primary School, Gisleham Road, NR33 8DG on Wednesday 8th January 2025.

The meeting started at 7.00 pm

MINUTES

1. **To Note Members Present and to receive and approve apologies for absence**
Present: Chairperson Rachael Arnott, Vice-chairperson Clare Varela, Councillors Lewis Underwood, Chris Thomas, Ryan Williams, Derek Fletcher, Paul Radforth, Julie Hall
East Suffolk Councillors Letitia Smith, Myles Scrancher, Suffolk County Councillors Melanie Vigo DiGallidoro, East Anglia Transport Museum Tim Major, Chairperson of Allotments David Peek
Members of public 3
Apologies received and approved : Councillor Adam Robertson
2. **To receive any declarations of interest regarding the agenda**
Councillor Julie Hall declared an interest at item 12 due to working at the school
3. **To consider applications for dispensation**
It was agreed that Julie Hall could take part in the discussion as the interest was of no personal pecuniary interest.
4. **To agree and sign the minutes of the Town Council meeting of 4th December 2024**
It was RESOLVED by all that these were true and accurate and were duly signed
5. To receive reports from the following:
NOTE – no questions from the public will be taken during these reports. Public participation is a separate agenda item at item 7.
 - a. Suffolk County Councillors – Bloodmoor Bridge issues now sorted. Hall Road chased now awaiting response with MP.
 - b. East Suffolk Councillors – Car parking charges going up 25-30% increase.
 - c. Patients Participation Group at Rosedale Surgery – Minutes circulated.
 - d. East Anglia Transport Museum – December ride the lights event was very popular causing some parking issues that need addressing.
 - e. Allotments – Donation of 2 greenhouses received. Bulbs now coming up in Jubilee Bench, School starting again with tidying up etc. David to speak to the school about time spent outside by pupils.
 - f. Carlton Colville Community Kitchen and Wildlife Garden – Meeting to be arranged to plan the year. One more extra volunteer
 - g. Carlton Colville Community Centre – No meeting in December
6. Public participation
The purpose of the meeting is for Councillors to discuss Town Council Business. During each meeting the Council will allow a period of up to 15 minutes for public questions.

During this time, residents can put questions to the Chairperson regarding local concerns. Each question will be allocated 3 minutes. Where possible the Chairperson will respond but matters may have to be deferred and placed on a later month's agenda for discussion.
Footpath on Hall Road to be reported that was covered in mud and debris.

7. To agree payments for December 2024

List was circulated prior to meeting

It was RESOLVED by all to agree the 9 online payments totalling £8432.67 and 2 direct debits totalling £85.45

£720 grant received from East Suffolk Council for the School Allotment project

Spend v budget circulated. Bank Statement and reconciliation for November and December were signed

8. To confirm that funding had been sourced to continue the Community Chinwag for a further 6 months from March 2025

Thanks was given to Councillors Letitia Smith and Myles Scrancher for their donation to enable this project to keep running. It was noted that a meeting was going to be held on 7th February to discuss how this would be funded/run going forward.

9. To note that the Annual Internal Control Statement review and Financial Risk Assessment had been carried out by Councillor Rachael Arnott

These were completed on 10th December and all was found to be correct and in order with no issues to take forward

10. To appoint the Internal Auditor for 2024/2025

It was RESOLVED by all to appoint SALC as our internal auditor

11. To review documentation and discuss any concerns about the installation of 2 EV charging points at the Community Centre

The documentation had been reviewed and there was no issues. The bungalow opposite had been consulted and shown the diagrams etc and had no concerns. An agenda item to be put on the community centre committee meeting at the end of January to review also.

12. To consider a grant request from Pakefield High School for the Duke of Edinburgh award scheme expedition

It was RESOLVED by all to award a grant of £250 to this scheme subject to the funds being paid to the PTA or Friends of School account.

13. To make a final decision about an event at the community centre

It was decided that given that nothing had been planned for this year an event would now be held in spring/early summer 2026

14. To discuss any matters in abeyance for next meeting or not noted anywhere else on the agenda

It was noted that the trustees of IMPACT detached youth had called time on the project so we would no longer receive their services, a letter of thanks to be sent.

15. To close the meeting

The meeting closed at 7.50 pm

Signed..... Date.....