



Minutes of Carlton Colville Town Council meeting at Carlton Colville Primary School, Gisleham Road, NR33 8DG on Wednesday 4th September 2024.

The meeting started at 7.00 pm.

MINUTES

1. **To Note Members Present and to receive and approve apologies for absence**
Present: Chairperson Rachael Arnott, Vice Chairperson Clare Varela, Councillors Derek Fletcher, Julie Hall, Chris Thomas
East Suffolk Council Myles Scrancher, Letitia Smith, Suffolk County Councillors Melanie Vigo DiGallidoro, Peter Byatt. East Anglia Transport Museum Tim Major, Chairperson of Allotments David Peek
Apologies received and approved Councillors Adam Robertson, Ryan Williams, Amanda Clarke, Paul Radforth
Members of the public 2
2. **To receive any declarations of interest regarding the agenda**
None
3. To consider applications for dispensation
N/A
4. **To agree and sign the minutes of the Town Council meeting of 3rd July 2024**
It was RESOLVED by all that these were true and accurate and were duly signed
5. To receive reports from the following:
NOTE – no questions from the public will be taken during these reports. Public participation is a separate agenda item at item 6.
 - a. Suffolk County Councillors - Hall Road being chased. Still issues at School with drop off times and chaos with traffic. Peter Byatt new SCC was introduced.
 - b. East Suffolk Councillors – New Councillor Letitia Smith was introduced. Grants for warm rooms are now open Chris to look into for Community cuppa. Gull Wing bridge opening this Saturday 7th September
 - c. Patients Participation Group at Rosedale Surgery – no meeting until October AGM
 - d. IMPACT Detached Youth - Not present finished for season due to injury reassess for next year.
 - e. East Anglia Transport Museum – Very busy August. 14th September heritage day, 28th/29th Trolley bus weekend. Vintage buses to lead traffic over opening of Gull Wing Bridge
 - f. Allotments – School harvest complete. New tenant on Raised beds. Look into funding for improvements at the school. David to ask the Business Manager to contact all new parents about volunteering.
 - g. Carlton Colville Community Kitchen and Wildlife Garden – Report issued – Literacy Trust has a new person who will attend a TC meeting in the future. 27th September 12 o'clock meeting at the garden all welcome.

- h. Carlton Colville Community Centre – No meeting in August.
6. Public participation
The purpose of the meeting is for Councillors to discuss Town Council Business. During each meeting the Council will allow a period of up to 15 minutes for public questions. During this time, residents can put questions to the Chairman regarding local concerns. Each question will be allocated 3 minutes. Where possible the Chairperson will respond but matters may have to be deferred and placed on a later month's agenda for discussion.
No questions raised
7. **To agree payments for July and August 2024**
Lists were circulated prior to meeting
Spend v budget circulated
Bank Statement and reconciliation for June and July 2024 were duly signed
It was RESOLVED by all to agree all 5 online payment for July totalling £5669.75 and 2 direct debits totalling £85.90
It was RESOLVED by all to agree all 9 online payments for August totalling £4532.70 and 2 direct debits totalling £86.35
Receipts July £3257.83 Q1 VAT return
Receipts August £3300 IMPACT detached youth return of payment due to cancellation of service, £800.00 Grant ESC for Tour of Britian, £100 return of excess of insurance claim
8. **To record the conclusion of the Annual Governance and Accountability Return (AGAR) for year ended 31 March 2024 – report from external auditor PKF Littlejohn LLP**
It was reported that Sections 1 & 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirement have not been met. The Notice of conclusion of audit had been posted.
9. **To decide on the repairs needed for Carlton Colville community centre swings following new quotes**
After discussion it was agreed that other funding sources would be looked into before making the final decision. Bring back to October's meeting.
10. **To discuss EV charging points following further information from Connected Kerb and Suffolk County Council**
Following the clerk attending and feeding back on a meeting she had attended it was now agreed to proceed with this installation subject to all matters on the survey being acceptable.
11. **To discuss arrangements for Tour of Britian**
The clerk has purchased bicycle accessories with the £800 grant received from East Suffolk Council. This has been reimbursed to her and was agreed that because of timescales it did exceed the normal £500 limit of personal spend. It was agreed to meet at the office at 10.30 on Sunday 8th September to hand out the items before the Tour passes about 11.20 am. Any surplus would be donated to Carlton Colville Primary School.
12. **To consider Skate Suffolk lessons for 2025 following update of this year's sessions**
It was RESOLVED by all to continue with the lessons following the success of this year. Over 140 children had taken part and we had received good feedback. Clerk to ask East Suffolk Council for assistance in funding.

13. **To consider dog fouling signs at green space area off Ribblesdale near Ranville**
It was RESOLVED by all to purchase 2 signs to be displayed on the fence and gate in the area
14. **To discuss having an event at the community centre next year**
It was decided that the focus on this should be to showcase what happens at the community centre. Clare Varela to take this forward community centre committee meeting.
15. **To discuss any matters in abeyance for next meeting or not noted anywhere else on the agenda**
Chris Thomas brought up the subject of bringing back a printed newsletter but this was not taken forward due to the costs and time resources
16. **To close the meeting**
The meeting closed at 8.17 pm

Signed..... Dated.....