



Minutes of Carlton Colville Town Council meeting at Carlton Colville Primary School, Gisleham Road, NR33 8DG on Wednesday 4th June 2025.

The meeting started at 7.00 pm.

MINUTES

1. **To Note Members Present and to receive and approve apologies for absence**
Present: Chairperson Rachael Arnott, Vice Chairperson Julie Hall, Councillors Paul Radforth, Luke Davison, Clare Varela, Ryan Williams, Derek Fletcher, Adam Robertson, Chris Thomas
Chair of Allotments David Peek, East Anglia Transport Museum Tim Major
East Suffolk Councillor Letitia Smith 7.03 pm, Suffolk County Councillors Peter Byatt
Members of the public: 2
Apologies received and approved for absence Myles Scrancher East Suffolk Council, Suffolk County Councillor Melanie Vigo DiGallidoro
2. **To receive any declarations of interest regarding the agenda**
None
3. **To consider applications for dispensation**
N/A
4. **To agree and sign the minutes of the Annual Town Council meeting of 7th May 2025**
It was RESOLVED by all that these were true and accurate and they were duly signed
5. To receive reports from the following:
NOTE – no questions from the public will be taken during these reports. Public participation is a separate agenda item at item 6.
 - a. Suffolk County Councillors – LGR to talk to the TC before the next meeting.
 - b. East Suffolk Councillors – Report issued
 - c. Patients Participation Group at Rosedale Surgery – Minutes circulated next meeting 3rd July at Kirkley Mill 6.15 pm
 - d. East Anglia Transport Museum – Open and busy with events
 - e. Allotments – Quote for extension to water supply to be obtained. School is continuing to thrive.
 - f. Carlton Colville Community Kitchen and Wildlife Garden – things looking very attractive and lots of fruit growing.
 - g. Carlton Colville Community Centre – New fencing and gates installed and all going well.
6. Public participation
The purpose of the meeting is for Councillors to discuss Town Council Business. During each meeting the Council will allow a period of up to 15 minutes for public questions. During this time, residents can put questions to the Chairperson regarding local concerns.

Each question will be allocated 3 minutes. Where possible the Chairperson will respond but matters may have to be deferred and placed on a later month's agenda for discussion.

None

7. **To agree payments for May 2025**
List was circulated prior to meeting
It was RESOLVED by all to pay all 6 online payments totalling £8704.19 and 2 direct debits totalling £91.81
Spend v budget circulated
Bank Statement and reconciliation for April was signed
8. **To consider and review the new Financial Regulations as issued by NALC**
It was RESOLVED by all to agree and accept the new Financial Regulations that had been tailored to the Town Council
9. **To confirm the referendum had taken place and the Neighbourhood Plan was voted in favour of**
East Suffolk Council had now voted and 'made' the plan it would go forward to the Broads Authority to approve in July. The Chairperson would like to express their sincere thanks to Julian Rogers as without his hard work and efforts particularly in the last 3 years we would have never got this over the line.
10. **To confirm receipt of internal audit back from SALC**
The report had been received just the Accessibility Statement on the website needed to be updated.
11. **To agree the Statement of Internal Control for 2025/2026**
It was RESOLVED by all to agree this for year ending March 2026
12. **To consider the following Planning Application from East Suffolk Council**
Planning Application: DC/25/1510/FUL
Proposal: Construction of Veterinary Practice (Class E) and associated works
Address: Ashburnham Way shopping area
Recommendation: Support
13. **To discuss any matters in abeyance for next meeting or not noted anywhere else on the agenda**
Reminder that the next meeting will begin at 6 pm where an update on Local Government Reorganisation would take place.
14. **To close the meeting**
The meeting closed at 7.40 pm

Signed..... Date.....