



Minutes of Carlton Colville Town Council meeting at Carlton Colville Primary School, Gisleham Road, NR33 8DG on Wednesday 3rd July 2024.

The meeting started at 7.00 pm.

MINUTES

1. **To Note Members Present and to receive and approve apologies for absence**
Present: Chairperson Rachael Arnott, Vice Chairperson Clare Varela, Councillors Paul Radforth, Derek Fletcher, Julie Hall, Ryan Williams
Suffolk County Council Melanie Vigo DiGallidoro, East Suffolk Council Myles Scrancher
Chair of allotments David Peek, East Anglia Transport Museum Tim Major
Members of public 1
Apologies received and approved: Councillors Amanda Clarke, Adam Robertson, Chris Thomas
2. **To receive any declarations of interest regarding the agenda**
None
3. **To consider applications for dispensation**
N/A
4. **To agree and sign the minutes of the Town Council meeting of 5th June 2024**
It was RESOLVED by all that these were true and accurate and were duly signed
5. To receive reports from the following:
NOTE – no questions from the public will be taken during these reports. Public participation is a separate agenda item at item 6.
 - a. Suffolk County Councillors – Dip in Hall Road is back Mel is chasing up
 - b. East Suffolk Councillors – Charity Football match 19th July 6.30 pm Lowestoft Town for MIND charity
 - c. Patients Participation Group at Rosedale Surgery – POD has ceased now. Meeting 10th July 6.30 pm at Rosedale Surgery
 - d. IMPACT Detached Youth – not present
 - e. East Anglia Transport Museum – Museum open and busy. OB signal box still waiting to be moved. Following AGM secretary Mr Ken Blacker stepped down he has been on the committee since 1972.
 - f. Allotments – Meeting 14th July Derek to attend. School Lowestoft in Bloom on Monday 8th July. David read an article from the Allotment about how important allotments are to society.
 - g. Carlton Colville Community Kitchen and Wildlife Garden – report circulated
 - h. Carlton Colville Community Centre – Floor to be revarnished, notice board is up, Smoke detectors to be fitted in August. Look at potential of refurbishment to toilets and kitchen.

6. Public participation
The purpose of the meeting is for Councillors to discuss Town Council Business. During each meeting the Council will allow a period of up to 15 minutes for public questions. During this time, residents can put questions to the Chairman regarding local concerns. Each question will be allocated 3 minutes. Where possible the Chairman will respond but matters may have to be deferred and placed on a later month's agenda for discussion.
No questions
7. **To agree payments for June 2024**
List was circulated prior to meeting
It was RESOLVED by all to pay all 8 online payments totalling £3601.35 and 3 direct debits totalling £123.40
Spend v budget circulated
Bank Statement and reconciliation for May 2024 were signed
8. **To discuss the bus Shelter at Ribblesdale and decided the next course of action.**
The clerk had measured the distance required from the top of the roof to the edge of the kerb and found it to be under the amount needed hence why it had been hit again. The bus shelter when replaced had been moved forward onto new pads causing this issue and so this had been referred back to SCC to investigate their contractors.
9. **To decide on the repairs needed for Carlton Colville community centre swings**
It was RESOLVED by all to proceed with replacing 2 of the swings and flooring at a cost of approximately £4000 – General power of competence Localism Act 2011 ss 1-8
10. **To discuss any matters in abeyance for next meeting or not noted anywhere else on the agenda**
The clerk needed new lights in the office and it was agreed in principal to go ahead with replacing them for LED ones
A Biodiversity policy would be brought to the September meeting
11. **To close the meeting**
Meeting closed 19.36

Signed..... Date.....